

TECHNICAL/FREQUENCY MANAGEMENT WORK GROUP MEETING MINUTES

Wednesday, September 15, 2004

Meeting was held in the 1st Floor Conference Room, Department of Information Services, 1110 Jefferson Street SE, Olympia, Washington.

Present:

Members:

Alan Hull, Chairman, Department of Transportation
Dennis Hausman, Department of Information Services
Marc Johnson, Vice Chair, Department of Natural Resources
Jose Zuniga, Department of Corrections
Spencer Bahner, King County
Guy Cranor, GA/OSP
Don Miller, EMD

Minutes:

Dana Little, Washington State Department of Transportation

Guests:

Clark Palmer, WSP
Joe Russo, WSP
John Murray, Senior VP Federal Engineering
Fred Radovich, Motorola
Kit Eldredge, M/A-Com
Skip Osteyee, Motorola
Bob Johnson, KITTCOM (By teleconference)

Introductions:

Attendees introduced themselves.

Approval of Minutes:

The meeting notes from 9/1/2004 were reviewed and approved by all members.

Report on DOC (McNeil Island) Partnership with the City of Tacoma

- He has not seen the amended proposal yet.
- Jose received an email from Kevin Kerns in regards to using ITAC 4 on a secondary basis. May need a letter from the SIEC chair for endorsement.
- The two solutions are to expand the proposal for an amplifier or to choose repeaters.
- Jose is to make a pitch of the proposal to the SIEC, but to be heard by the SAW group first.

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OSCCR Agreement

- It has been formally put into document and sent to the AG's for EMD & WSDOT who are reviewing it and in communication with each other. This agreement does reference the interim plan.
- There was some concern expressed that part of the SW Region may end up receiving signal from the Oregon Highway Department.

Introduction to Federal Engineering

- John Murray (Program Manager) explained the two phases to the group.
- We have contacted every primary PSAP in the state, increasing the number of people who will look at our plans. Allen Kamenski/Spencer Bahner is the primary point of contact only for King County

Unlicensed Spectrum

- Have crafted one fast link project to present to the SIEC. (Alan Hull)
- Discussion was had on concern if the spectrum was attached to a public safety system
- Dennis Hausman had a meeting with Chip Holcomb who is researching and is going to see what we can craft as some sort of direction.

Can the SIEC delegate its frequency management authority to a work group?

- Discussion was had on the importance of timelines in respect to licenses and the infrequency in which the SIEC meets.
- SIEC can't delegate to a work group without members of the SIEC in that work group, but they can delegate to a committee.
- Discussion was had in regards to a sub-committee so we could do these "ad-hoc", but nothing is in writing yet.
- A motion was passed to take this issue to the SAW group and have them hold on to it for discussion.

IBI Group Draft (Alan Hull reported on the IBI Consultant study.)

- The directions of the study involve stakeholder groups being formed.
- Discussed that they have a design and development phase.
- Presented a chart showing the various technologies needed.
- Explained the "Alternatives" to the group.

Miscellaneous Discussion

- Marc Johnson handed out a sheet on cost analysis.
- The Gantt Chart is supposed to be delivered to the SAW Group at the end of the month.
- Dennis handed out page 1 of a frequency coordination chart.
- The relation between the Technical Working Group and the SAW group and that most of what is covered is done at both meetings where most of the same members are present at each meeting was discussed, and whether this made sense.

TECHNICAL/FREQUENCY MANAGEMENT WORK GROUP MEETING MINUTES

The next scheduled meeting for the Technical Frequency Management Work Group will be held on Wednesday, September 29, 2004 from 10:00am – 12 Noon. The location of the meeting is at 1110 Jefferson St. SE, Olympia.